

**MINUTES OF THE STATUTORY MEETING OF THE BURNHAM-ON-CROUCH
TOWN COUNCIL HELD ON WEDNESDAY 27 JULY 2016**

Present: - Town Mayor, Councillor Ron Pratt.

Deputy Town Mayor, Councillor Mrs Una Norman.

**Councillors – Bob Calver, Mrs Helen Elliott, Peter Elliott, Mrs Louise Pudney,
Neil Pudney, Mrs Wendy Stamp, Mrs Tania Ward and Mike Wood.**

In Attendance: - Paul Harris, Town Clerk/RFO and Sarah Grimes, Town Clerk.

66 APOLOGIES FOR ABSENCE

There were none.

67 DECLARATIONS OF INTERESTS

There were none.

68 TOWN MAYOR'S ANNOUNCEMENTS

Councillor Ron Pratt, the Town Mayor, reported that he had attended the following: -

- i) Rugby Club 50th Anniversary Dinner at Mangapps,
- ii) Fire Station Open Day,
- iii) RNLI 50th Anniversary Ball,
- iv) 100th Anniversary of the Battle of the Somme Commemoration and Reception afterwards in the Council Chamber. The Mayor thanked Sarah Grimes, the Town Clerk and her brother John for their efforts in staging a poignant display in the Council Chamber.
- v) Annual Civic Service and Dinner. The Mayor stated that he was delighted that the Chairman of the District Council and the High Sheriff had been amongst the Town Council's guests.
- vi) Bishop of Bradwell Lunch. The Mayor reported that unfortunately the Bishop had been in hospital and that the lunch had been hosted by Archdeacon Revd. Elizabeth Snowden.

Councillor Pratt reported that Father Mark North had approached him to say that St Mary's Church would be holding a music event on the church green, provisionally in September. Councillor Bob Calver stated that Rev. Dr. Jon Morgan will be involved in the organization. Members expressed their support for the event.

Finally, the Mayor reported the sad news that Mr Walter Easter, President of the Burnham Branch of the Royal British Legion, had died. Councillor Pratt informed Members that the funeral would be taking place on 16 August at 2 pm at the United Reformed Church followed by a burial at the cemetery.

69 MINUTES AND MATTERS ARISING

RESOLVED: - that the Minutes of the Meeting of the Town Council held on Tuesday 28 June 2016 be confirmed and signed.

Councillor Bob Calver expressed concerns that Minutes of Meetings are not being issued to Members quickly enough and that Minutes do not highlight responsibility for actions to be taken. Councillor Calver suggested that Minutes should be completed and issued within 48 or 72 hours following a Meeting and it was

RESOLVED: - that the timescale for issuing Minutes be included on the Agenda of the next Town Council Meeting to be held on Tuesday 6 September 2016.

70 PLANNING COMMITTEE MINUTES

RESOLVED: - that the confirmed Minutes of the Planning Committee held on Tuesday 28 June 2016 be duly received.

71 ENVIRONMENT COMMITTEE

The unconfirmed Minutes of the Meeting of the Environment Committee held on Wednesday 20 July 2016 had been issued. Members felt that they had not had sufficient time to assimilate the information in order to consider the recommendations contained therein.

Councillor Bob Calver stated that Environment Meetings were taking place too close to Town Council Meetings and Sarah Grimes, the Town Clerk, stated that future Environment Meetings would be scheduled at least two weeks prior to a Town Council Meeting to allow for Minutes to be completed and any necessary actions to be taken. The next Environment Group Meeting would be held on 28 September 2016.

Councillor Mrs Una Norman, the Deputy Town Mayor, stated that she prepared a list of outstanding items from previous Meetings of the Environment Committee and that the Town Clerks would be working to complete them as soon as possible.

All Members had received a copy of a quote in the amount of £200 for works to an Elder stump in Providence car park and it was

RESOLVED: - that the quote in the amount of £200 be accepted.

Councillor Mrs Norman drew Members attention to items 5 and 16.

Item 5 – to explore the possibility of employing a town cleaner and Item 16 – sponsorship of green spaces within the Town and it was

RESOLVED: - that i) provision of a town cleaner and ii) sponsorship of green spaces be included on the Agenda of the next Meeting of the Town Council to be held on Tuesday 6 September 2016.

72 TOWN CLERKS' REPORT

This was noted and in particular:-

9. FARLEIGH HOSPICE CHRISTMAS TREE RECYCLING INITIATIVE

All Members had received a copy of the proposal from Deborah de Boltz, Fundraising Manager for Farleigh Hospice, regarding the above.

Councillor Peter Elliott reported that St Mary's Church had agreed to the use of the church green. He stated that the initiative had raised £5,000 in Maldon in 2015.

RESOLVED: - that the Town Council supports the Christmas tree recycling initiative and that Deborah de Boltz, Fundraising Manager for Farleigh Hospice, be notified accordingly.

73 DIARY DATES

Members noted the following:-

- a) **Burnham Town Council Planning Meeting – Wednesday 27 July
7 pm in the Town Council Chamber.**
- b) **Burnham Town Council Statutory Meeting – Wednesday 27 July
7.30 pm in the Town Council Chamber.
*TOWN COUNCIL SUMMER RECESS 28 JULY – 5 SEPTEMBER (Inc.)***
- c) LPCM (NAP) – Thursday 28 July
7 pm in the Town Council Chamber.
- d) Carnival Association Committee Meeting – Tuesday 2 August
8 pm in the Town Council Chamber.
- e) Dengie D' Caf – Wednesday 10 August
10 am – 1 pm in the Town Council Chamber.
- f) **South Eastern Area Planning Committee Meeting – Monday 15 August
7.30 pm in the Town Council Chamber.**

73 DIARY DATES (continued)

- g) Carnival Association Committee Meeting – Tuesday 16 August
8 pm in the Town Council Chamber.
- h) **Joint Clubs' Committee and Burnham Town Council Burnham Week Reception
Friday 26 August
7 pm in the Royal Burnham Yacht Club courtyard.**
- i) Quay Day - Bank Holiday Monday 29 August
12 pm - 5 pm on the Quay.
- j) **Burnham Week - Saturday 27 August until Sunday 4 September**
- k) Carnival Association Committee Meeting – Tuesday 30 August
8 pm in the Town Council Chamber.
- l) Friends of Hester Place Meeting - Friday 2 September
6.45 pm in the Town Council Chamber.
- m) Royal British Legion Meeting – Monday 5 September
7.30 pm in the Town Council Chamber.
- n) **Burnham Town Council Planning Meeting – Tuesday 6 September
7 pm in the Town Council Chamber.**
- o) **Burnham Town Council Meeting – Tuesday 6 September
7.30 pm in the Town Council Chamber.**
- p) Dengie D' Caf – Wednesday 7 September
10 am – 1 pm in the Town Council Chamber.
- q) Carnival Association Committee Meeting – Wednesday 7 September
8 pm in the Town Council Chamber.
- r) **South Eastern Area Planning Committee Meeting – Monday 12 September`
7.30 pm in the Town Council Chamber.**

74 CO-ORDINATORS' REPORTS

- a) General Purposes – Councillor Peter Elliott had nothing to report.
- b) Highways – Councillor Bob Calver reported that he was requesting regular “current status and update” reports on highway issues reported to Essex County Council. He further reported that he had inspected footpath 5 and that the fly-tipped asbestos needed to be reported as a public health hazard.

The Meeting was briefly adjourned at 8 pm to allow Mr Iain Corbett, the Town Council's footpaths' representative, to report further on item b) and it was

RESOLVED: - that the fly tipping on footpath 5 be reported to Maldon District Council's Environmental Health Department as a matter of urgency.

75 DISTRICT COUNCILLORS' REPORTS

Councillor Peter Elliott reported that at the Meeting of the full Council, the Leader, Councillor Miriam Lewis, had presented her annual statement which he described as “aspirational”. Councillor Elliott reported that a significant change in the presentation of Minutes had been agreed and only recommendations would be reported. Full Minutes could be accessed via the District Council website. He stated that the results of three planning appeals had been received the previous week and that the District Council had lost every one. Councillor Mrs Helen Elliott reported that she had attended a Finance Meeting but there was nothing to report for Burnham. Councillor Neil Pudney reported that he had attended an Overview and Scrutiny Meeting and that health facilities within the District are under review. Councillor Pudney reported that there may be a downgrading of the Broomfield A & E department with more services relocating to Basildon. Councillor Mrs Wendy Stamp asked if there had been any consultation before decisions were made at Broomfield Hospital. Councillor Pudney confirmed that there had been.

75 DISTRICT COUNCILLORS' REPORTS (continued)

Councillor Bob Calver asked if there is any way the Town Council can petition the CCG for a minor injuries clinic in Burnham. Councillor Pudney stated that it was hoped that a minor injuries clinic would be available within new hospital facilities in Maldon.

Councillor Pudney reported that the Great Totham 'Yellow Brick Road' Children's Centre had closed and it was

RESOLVED: - that the Maldon and Chelmsford Children's Centres Manager be invited to attend a future Meeting of the Town Council to update Members on the status of facilities in the Maldon District.

76 TOWN COUNCIL REPRESENTATIVES' REPORTS

Councillor Neil Pudney reported that he was awaiting the Minutes of the Crouch Harbour Authority meeting.

Councillor Bob Calver stated that he had attended the meeting of the JCC and that Sarah Grimes, the Town Clerk, had confirmed that the Burnham Week fireworks had been ordered.

Councillor Mrs Una Norman, the Deputy Town Mayor, reported that she had attended the public meeting of the Dengie Bus Users Group. The result of the Dengie Bus Service Network Review Consultation (services D1, D2, D4, D6 and the demand responsive DaRT 5) had enabled ECC Passenger Transport to draw up new timetables and the contracts recently went out to tender. Resultant prices were unaffordable and ECC has made the decision to extend the existing contracts until August 2017.

Councillor Mrs Wendy Stamp reported that she had attended the Bradwell Legacy Partnership meeting but the minutes were not yet available. Councillor Mrs Stamp stated that "there are good things for Burnham".

In response to a question from Councillor Mike Wood, Councillor Ron Pratt confirmed that he had attended a meeting with the Crouch Harbour Authority to discuss houseboats within the CHA's jurisdiction and that he had been invited as the Town Mayor.

77 ACCOUNTS AND TRANSFER OF FUNDS

Councillor Mrs Wendy Stamp asked if the invoice for the Burnham ranger service had included any details including hours and penalty notices issued. Sarah Grimes, the Town Clerk, responded in the negative but stated that she had requested a six month update from Adrian Rayner, Head of the Ranger Team at Maldon District Council and that Members may wish to invite Mr Rayner to attend a Meeting of the Town Council to update them in person.

RESOLVED: - that Mr Adrian Rayner, Head of the Ranger Team at Maldon District Council be invited to attend a Meeting of the Town Council to update Members on the Burnham Ranger Service.

Councillor Bob Calver stated that he had requested that Service Level Agreements for both the Ranger Service and grass cutting contracts be obtained.

Councillor Ron Pratt, the Town Mayor, stated that as the additional grass cutting service had not been fulfilled, he assumed that Maldon District Council would not be issuing an invoice.

- a) **RESOLVED: - that the payment of Accounts for July 2016 be approved and signed.**
- b) The comparison of actual to budgeted payments and receipts to July 2016 was noted. Councillor Mrs Wendy Stamp asked for clarification on the line item for Civic events and receptions and the difference between direct maintenance and town maintenance and the Town Clerk responded accordingly.

78 GRANTS AND DONATIONS

The balance of 2016/2017 Budget is £1,500

- a) Burnham-on-Crouch Primary School – Further to Minute 368 b) of 13 April and 23a) of 25 May 2016 Members had received further information regarding the request from Ann Cutting, School Business Manager, for assistance towards the retiling of the School pool. ***Councillor Mrs Louise Pudney declared a personal interest in that she is an employee of the school and took no part in the discussion therein and voting thereon.***

RESOLVED: - that a donation of £250 be made.

- b) Burnham Carnival - At the Statutory Annual Meeting of the Town Council held on Wednesday 25 May 2016 (Minute 23b) refers), a donation of £1,000.00 (plus VAT) was agreed. All Members have received a copy of a security quotation in the sum of £1,135.68 (plus VAT) for public safety management for the event. Mr Ivor Boyer, on behalf of the Carnival Committee, has asked if the Town Council would contribute the additional £135.68 (plus VAT).

Councillor Mrs Tania Ward declared a personal interest in that Mr Boyer is a relative.

RESOLVED: - that no action be taken.

79 TOWN COUNCIL SURGERIES

A Surgery will be held in the Council Offices between 10.30 and 11.30 am on the following dates:

SATURDAY 10 September - Councillors Ron Pratt and Mrs Wendy Stamp

SATURDAY 8 October - Councillors Ron Pratt and Bob Calver

SATURDAY 12 November - Councillors Ron Pratt and Mrs Tania Ward

RESOLVED: - that Councillor Mrs Tania Ward attend the Surgery on Saturday 10 December 2016 with Councillor Ron Pratt, the Town Mayor.

80 LOCAL DEVELOPMENT PLAN (LDP) and NEIGHBOURHOOD PLAN (NP)

- a) Councillor Ron Pratt, the Town Mayor, reported that Maldon District Council is awaiting the date for the examination in public. Councillor Mrs Wendy Stamp stated that MDC's website showed 8 November for the start date.
- b) Neighbourhood Plan – Members noted that i) Tim Parton, Spatial Planning Team Leader had acknowledged receipt of the amended Plan with the dedication to Ian Sisterson included, on 6 July 2016 and ii) Comments on the Plan which need to be considered prior to starting the Regulation 16 consultation had been received from Leonie Alpin, Planning Policy Officer and subsequently forwarded to Allies and Morrison for their advice. The Town Council's response to MDC's comments was sent on 15 July 2016.

81 RSPB WALLASEA ISLAND WILD COAST PROJECT (standing item)

- i) The Town Mayor stated that he had met with Chris Tyas, Wallasea Island Project Manager, on Thursday 14 July 2016 and as his summary of the meeting was likely to duplicate ii) below, he requested that Councillor Peter Elliott report on this Item as he had attended the meeting of the RSPB Wallasea Island Wild Coast Project Local Liaison Group, held on Wednesday 20 July 2016.
- ii) Councillor Peter Elliott reported that cell one is operational and completely flooded and is working well. The freshwater pools are attracting different bird species. Cell three requires additional spoil and the RSPB is in consultation with Thames Water who are undertaking the works for the new London sewer pipes. However, this is not looking viable although equipment is being kept in operation in case this changes. This is costing several hundred pounds per week. Visitors are numbering 14,000 a year and there are plans for 50,000 within three years. The landing is expected to be dismantled by 2025. The RSPB is working with other parties to make a business case to secure funding for a jetty and infrastructure.

82 LOCAL POLICE COMMUNITY MEETING (LPCM) (formerly NAP)

All Members had received a copy of the Agenda for the next meeting of the LPCM to be held on Thursday 28 July 2016. The Town Clerk drew Members attention to Agenda Item 4, the future of NAP. A report from the meeting would be given to the Meeting of the Town Council to be held on Tuesday 6 September 2016.

83 ALLOTMENTS

Councillor Ron Pratt, the Town Mayor, declared a personal interest in that he is an allotment holder.

i) Members who attended the annual inspection of the allotments on Sunday 10 July 2016 reported that the Association are concerned about the height of the hedge between the allotments and the new construction site. Councillor Ron Pratt, the Town Mayor, stated that the landowner has the responsibility to maintain the hedge.

Councillor Peter Elliott stated that he had been asked about the cutting of the annual firebreak.

RESOLVED: - that the Town Clerk arrange a meeting with the Allotment Holders' Association Committee to discuss any issues arising from the inspection.

ii) It was noted that the Annual Show will take place on Saturday 13 August in the Village Hall.

iii) All Members had received a copy of the Allotment Holders' Newsletter.

Councillor Pratt, the Town Mayor, stated that the Association should be congratulated on the professional presentation and content of the newsletter.

84 SWIMMING IN THE SUMMER SCHOOL HOLIDAYS

Sarah Grimes, the Town Clerk, reported that she had met with Suzanne Wichard, the Town Council's swimming co-ordinator, following the first day's swimming and that there were twelve booked in for swimming lessons and forty-two swimmers had taken part in the general swimming. Councillor Pratt, the Town Mayor, asked for some signage to be displayed at the Southminster pool to indicate that the swimming programme is being sponsored by the Town Council. He reported that there would be an opportunity for all Members to attend a photo shoot at the pool the following Monday at 12.45 pm. Councillor Pratt stated that he hoped the swimming programme would return to Burnham in 2017 and that it was unfortunate that both the Town's school pools were undergoing maintenance in the summer holidays.

85 QUAY DAY AND BURNHAM WEEK

a) Councillor Ron Pratt, the Town Mayor and the Town Clerks attended a meeting with Mrs Fiona Clegg on Thursday 21 July 2016. Councillor Pratt confirmed that the Quay Day event would run from 12 noon until 5 pm and arrangements are well under way. The Town Council are acting in a supporting role. Sarah Grimes, the Town Clerk, reported that the Town Council's insurers have been notified, a PRS permit has been obtained and the Town Mayor is completing an Event Management Plan. Councillor Peter Elliott asked if the JCC are involved and this was confirmed. He also asked if a contingency is in place for 2017. Councillor Pratt responded that no contingency is in place.

Councillor Peter Elliott stated that representatives from St Mary's Church had been informed that they were unable to have a stall at the event and were disappointed. Sarah Grimes, the Town Clerk, stated that the area available for stalls was more limited this year but said that she would speak to Mrs Clegg.

Councillor Bob Calver asked if volunteers had come forward to assist with the event and he himself volunteered to help with the set-up. Sarah Grimes, the Town Clerk, stated that several volunteers had come forward and that a Ranger would also be available.

b) Members noted that the Town Council/JCC Burnham Week Reception would be held on Friday 26 August at 7 pm in the Royal Burnham Yacht Club courtyard.

86 RNLI SIGNAGE

At the Statutory Meeting of the Town Council held on Wednesday 14 October 2015, Members approved a request for formal signage for the Burnham Station and RNLI Service (Minute 180 refers). Essex County Council approval is required.

RESOLVED: - that Essex County Council's approval be sought for the provision of a new RNLI directional sign to the existing fingerpost adjacent to the Railway Hotel (Fiveways junction).

87 LONDON SOUTHEND AIRPORT – INTRODUCTION OF STANDARD INSTRUMENT DEPARTURE PROCEDURES

All Members had received a copy of the report on the consultation on Departure Routes which ran from 26 February to 27 May 2016.

RESOLVED: - This was noted.

88 NETWORK RAIL - ANGLIA LEVEL CROSSING REDUCTION STRATEGY

All Members had previously received a copy of the letter from Richard Schofield, Route Managing Director for Network Rail, regarding the above. E40 Creeksea Place 1 footpath is affected. This is a stop, look and listen public footpath level crossing. The proposed change is to close the level crossing to all users. To cross the railway, two separate options are proposed. The deadline for responses to the consultation was Saturday 23 July 2016, prior to the Meeting of the Town Council and as such, this item had been discussed at the Environment Meeting. Paul Harris, the Town Clerk/RFO, had been instructed to submit the Town Council's formal objection to the closure. All Members had received a copy of Mr Harris' letter. Sarah Grimes, the Town Clerk, stated that Iain Corbett, the Town Council's footpaths representative, had provided a comprehensive summary which had been of great assistance.

89 HOME FIRE SAFETY VISITS

Details had been received of the Essex County Fire & Rescue Service 'Stay Safe' Home Fire Safety Visits. Members felt that a presentation would provide useful information as to how the vulnerable are identified.

RESOLVED: - that Karen Soanes, Community Safety Officer, be invited to attend a Meeting of the Town Council to brief Members on the service.

90 FUNDING OPPORTUNITIES

All Members had received a copy of the ACoRP Funding Opportunities Bulletin July 2016 from Councillor Mrs Wendy Stamp.

Councillor Mrs Una Norman, the Deputy Town Mayor, stated that the Town Council should identify projects that require funding and produce a list accordingly. Councillor Ron Pratt, the Town Mayor, suggested an informal meeting of Councillors.

91 RETENTION OF HORSE CHESTNUT TREES ADJACENT TO THE ROYAL BURNHAM YACHT CLUB

Councillor Bob Calver reported that he had met with Maldon District Council's Tree Officer in respect of the above. Councillor Calver asked if the Town Council could endorse the fact that the amenity value of two new trees would outweigh retaining the two existing trees.

Councillor Ron Pratt, the Town Mayor, responded that he was unsure as to how the Town Council could influence the Tree Officer. Councillor Peter Elliott stated that proper planning procedures had been undertaken and that Burnham District Councillors had expressed their views at the South Eastern Area Planning Committee. Councillor Pratt stated that a new planning application could be submitted.

92 PEDESTRIAN CROSSING IN CHURCH ROAD

Councillor Mrs Wendy Stamp reported that she had received a response from the Local Highway Panel Team which she read out as follows:-

“The detailed design has been completed including resolving two of the three outstanding issues. (These were obtaining support in regards to policy and national and design liaison with UKPN). The third issue was consulting with a resident where the proposed Zebra is to be located. Contact was received from the resident and their queries replied to at the start of July. The engineering team is currently finalising the tender job pack and intend to send it out to three possible contractors for costing by the end of this week. This will include UKPN who need to provide a quotation for the new electrical connections...”

Councillor Mrs Stamp also reported that she has a meeting with John Whittingdale MP at his Burnham Advice Surgery on 13 August.

93 CANON ON THE QUAY

All members had received a copy of a photograph of the refurbished canon. Councillor Ron Pratt reported that the canon is now *in situ* and that the result of the refurbishment is excellent. In response to an observation by Councillor Bob Calver on the cost of the new gun carriage, Councillor Mrs Una Norman stated that the canon is of historical importance to the Town. Sarah Grimes, the Town Clerk, reported that i) a member of the public had made a tampion for the gun and ii) a request had been made by Mr Alex Jennings for a plaque dedicated to the memory of the late Mrs Betty Perren, local historian. Members debated the dedication of a plaque and it was **RESOLVED:- that i) a plaque be agreed but that it not be dedicated to any one individual, ii) that the Town Clerk contact the local History Society to obtain the history of the canon to assist with the wording of the plaque and iii) the Town Clerk write to Mr David Wallis to thank him for his considerable efforts in progressing the restoration of the canon.**

94 REQUEST FOR THE ERECTION OF A BANNER OVER THE RAILWAY BRIDGE

Ian Ward, civilian instructor for the 2531 (Burnham on Crouch) Detached Flight Air Training Corps. had sought the Town Council’s permission for the display of a recruitment banner. Members will recall that earlier this year the squadron received the Royal Air Force Benevolent Fund’s ‘Squadron of the Year’ Award for their hard work in arranging an event to commemorate the 70th anniversary of RAF Bradwell Bay being decommissioned, while at the same time raising £6,179 for the RAF Benevolent Fund.

RESOLVED: - that permission be granted.

95 MEETING WITH THE BURNHAM SURGERY

Further to a question from a member of the public at the Statutory Annual Council Meeting held on 25 May 2016, a meeting had been provisionally arranged for Monday 15 August 2016 at 1.30 pm.

Councillor Peter Elliott expressed his concerns as to the Town Council’s involvement and asked whether the Town Council’s questions could be made in writing. Councillor Elliott felt that the Town Council should be consistent and if meetings were going to take place with the Surgery, meetings with the schools should be reinstated. There was some discussion about the reinstatement of term meetings with Ormiston Rivers Academy. Councillor Mrs Wendy Stamp stated that she had been invited to visit the Academy and would raise the question with the Principal.

RESOLVED: - that the meeting with representatives of the Burnham Surgery be confirmed for Monday 15 August 2016 at 1.30 pm.

Councillor Peter Elliott requested that his vote against the Resolution be recorded.

96 ANY OTHER BUSINESS

Councillor Mike Wood reminded Members that at a previous Meeting of the Town Council, Members had considered some form of permanent recognition at the Station House, of Councillor Mrs Una Norman's considerable and determined efforts, over many years, to ensure the project came to fruition and completion. It had been agreed that a suitable plaque, to include Councillor Norman's late husband, Mr Ted Norman, be erected. Councillor Wood asked if this had been progressed and it was

RESOLVED: - that this Item be included on the Agenda for the next Town Council Meeting to be held on Tuesday 6 September 2016.

97 QUESTIONS

Q. Why are the Town Council giving a donation to Burnham Primary School when the funds for the works to the swimming pool have already been raised?

A. Councillor Ron Pratt, the Town Mayor, stated that the Town Council would contact the school and ask if all funding for the completion of the works has been raised.

Q. Could the Town Council set a hard deadline for the updating of the website?

A. Councillor Ron Pratt, the Town Mayor, stated that a review and updating of the Town Council's website would take place during the summer recess.

Q. Where is the plaque dedicated to clock winder, Mr Sidney Harvey, which was removed at the onset of the Clock Tower restoration?

A. Sarah Grimes, the Town Clerk, responded that the plaque, together with the Design and Conservation Award plaque had been completely restored. She stated that the varnish was currently hardening off and the mounted plaques would be brought to the next Meeting for Members to see, prior to being re-hung.

Q. Have Councillors signed the Safer Essex Roads Partnership 30mph pledge and will the Council have a supply of 'Burnham is 30' leaflets in the Council Offices?

A. Several Councillors indicated that they had 'signed the pledge' and it was agreed that the road safety leaflets be available at the Council Offices.

98 SUMMER RECESS – DELEGATION OF AUTHORITY 28 JULY TO 5 SEPTEMBER 2016

RESOLVED: - that "authority be delegated to the Town Clerk/RFO and the Town Clerk, to act in the absence of Town Council, Committee and Sub-Committee Meetings, in consultation with the Town Mayor, Deputy Town Mayor and such other Town Councillors as may be necessary, in all matters except those specifically reserved by Statute for determination by the Town Council".

99 CLOSURE OF THE MEETING

Having considered and determined all items of business, the Meeting was closed at 9.50 pm.